

PLAN FOR ACC/PCC CERTIFICATION

Name: _____ Date: _____

As a participant in Results Coaching's Accredited Coach Training Program (ACTP) process, the following must be completed to be eligible for certification from Results Coaching. The chart below details all the requirements for becoming a credentialed coach with Results Coaching.

	REQUIREMENTS	PERSONAL COMPLETION	TO BE COMPLETED
TRAINING *Underlined courses are webinars or one-on-one sessions with a mentor. *Participants must take two Level I seminars.	Participants of Results Coaching's ACTP must complete all requirements of the curriculum, Levels I–V, and have a minimum of 125 training hours (133 possible) from Results Coaching courses.	1. <u>Level 1: Coaching Strategies for Leadership</u> (24 hours) 2. Level 1: Leadership Coaching for High Performance (25) 3. <u>Level 1: Team Coaching</u> (24) 4. Level 1: Instructional Coaching (24) 5. Level 2: Powerful Coaching (26) 6. Level 3: Advanced Coaching (27) 7. <u>Level 4: Mentoring for Mastery</u> (18) 8. <u>Level 5: Reflections/Introspect</u> (12) 9. Other: Total hours:	
MENTORSHIP	Participants must be mentored by a Professional Certified Coach (PCC) for a minimum of 10 hours (after completing Level III of the curriculum).	Mentored by: # of hours:	
COACHING HOURS	<ul style="list-style-type: none"> Associate Certified Coach (ACC): 100 hours total (75 paid, 25 completed 18 months prior to submitting application) and a minimum of eight clients required Professional Certified Coach (PCC): 500 hours total (450 paid, 50 completed 18 months prior to submitting application) and a minimum of 25 clients required The International Coaching Federation (ICF) requires documentation of coaching hours on an official log (available for download on their website).	# of coaching hours: # of clients:	# of coaching hours: # of clients:
ORAL EXAM	Participants must pass and show credential-level proficiency.	Date:	Proficiency level:
WRITTEN EXAM	Participants must complete the ACTP written certification exam and score at least 80%.	Date:	Score:
CREDENTIALS	Once the above requirements are met and the required level of proficiency is shown, you will be given a diploma from Results Coaching. Send the diploma to ICF electronically to apply for your credentials. ICF requires two brief additional assessments on ethics and quality control.	Date of completion: Date application was sent: Date:	