

Create a Task Analysis

Use the following table to help you design a task analysis. Start by listing the complex task that you intend to teach in the left-most column. Next, create a list of sequential steps for completing the task. Then, break the steps from the preceding column into smaller steps. Finally, in the right-most column, break the smaller steps from the preceding column into even smaller steps.

Complex Task	List of Sequential Steps to Complete the Task	A Longer List of Sequential Steps to Complete the Task	A Still Longer List of Sequential Steps to Complete the Task