Figure 7.4: Team Data Review—Action Plan

Team Data Review: Action Plan

Use this tool to review data, determine targeted interventions, and monitor progress.

Student: _____

Meeting Date: _____

Step 1: State the Problem • What are the students' needs?	Data reviewed: _____ Problem or concern: _____ _____ Trends in data: _____ _____
Step 2: **Analyze Data** • What is the student's current performance level on learning targets? • What do the data say? **Brainstorm Solutions** • What is the targeted need? • What strategy, support, or intervention should we try?	Essential standard or standards assessed: _____ Identified target skills: _____ Current performance: _____ Progress in interventions: _____ What has worked: _____ What has not worked: _____ **Determine the Intervention** Action: _____ _____ _____ _____ _____ Person responsible: _____

Step 3: Monitor the Plan • What are our success criteria, goal, and timeline? • When will we reassess? • When will we meet to review?	Goal: _____ Timeline: _____ Date to reassess: _____ Date to review progress: _____ Person responsible: _____ Notes: _____ _____