

**TABLE 4.1:**  
**Sample Data Collection and Analysis Calendar**

Date	Source	Type	Purpose	Method for Collection	Team Analysis Date
<b>Aug. 13–17</b>	Last year's test scores	Hard data: Summative	Intervention	District, school, and student reports	<b>Aug. 17</b>
<b>Aug. 20–24</b>	District ELA readiness assessment	Hard and soft data: Formative	Diagnostic	Interviews and group administration	<b>Aug. 29</b>
<b>Sept. 10–14</b>	Informal reading inventories	Soft data: Formative	Instructional and grouping	Individual students and their teachers one on one	<b>Sept. 19</b>
<b>Oct. 1–5</b>	Student writing samples	Hard and soft data: Summative	Consensus scoring protocol	Group administration	<b>Oct. 10</b>
<b>Oct. 15–25</b>	Peer observations	Hard and soft data: Formative	Collaborative discussions	Structured classroom walkthroughs	<b>Oct. 31</b>

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