

Collaborative Scoring Protocol

In order to ensure that all members of your collaborative team are scoring student work consistently, your team should practice collaborative scoring. This protocol provides a step-by-step process to guide you through that activity.

Materials: Copies of the rubric, sticky notes, one or more pieces of unscored student work from each teacher's classroom

Step	Procedure	Time Allotment
1	Team reviews the student assignment and the rubric and discusses any scoring procedures that apply to the task.	Five minutes
2	Each team member scores one piece of student work without discussion and puts the rubric score he or she believes is appropriate on a sticky note on the back of the work.	Five minutes, depending on the length of the task
3	The team members pass the pieces of student work to a new team member who also scores the work and puts another sticky note on the back. This process continues until everyone on the team has scored all pieces of student work.	Up to twenty minutes
4	The team turns over a piece of student work to reveal the teachers' scores. The team members discuss the differences in the scores and explain why they each scored it the way they did. This continues until the team has discussed all pieces of student work or until the team feels confident teachers are applying the rubric in the same way.	Varies by the amount of discussion
5	The team makes any needed changes to the rubric to reflect new understanding.	Five minutes
6	The team discusses implications for future instruction and how to respond when students need more time and support.	Ten minutes