Assessing the Current State of School-Based Professional Learning

This tool guides leadership teams in assessing the current state of school-based professional learning.

PURPOSE To guide the school's leadership team, principal, school-based professional learning team, or teacher team in assessing the current state of school-based professional learning

PRODUCT A list of findings on the alignment between the past year's professional learning and the school's improvement plan and goals, team learning goals, and individual professional learning goals

PARTICIPANTS Professional learning team, school leadership team, and staff representatives

MATERIALS Data about the previous year or current year-to-date professional learning and meeting agenda

TIME Two hours

PREPARATION Prepare the data from the previous year in either print or electronic format so participants can access and use the data during the meeting.

PROCESS

Step 1
Invite staff to submit data or construct a data set to complete the data chart.

Step 2
Use the following chart to assess school-based professional learning from the previous school year or current year to date.

Step 3
Review data about past years' or current year-to-date professional alignment with school goals, student learning needs, and staff learning needs.

Step 4
Calculate the percentage of time staff devoted to each level of professional learning alignment: aligned with school goals, aligned with identified student learning needs, or aligned with identified staff learning needs.

Step 5
Establish the desired level of alignment for school-based professional learning: align with school goals, aligned with student learning needs, or aligned with staff learning needs.

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Assessment of School-Based Professional Learning

Title of Schoolwide or Team-Based Professional Learning	Time Spent	Goals and Outcomes	Alignment With . . . (Use Rating Scale)		
			School Goals	Identified Student Learning Needs	Identified Staff Learning Needs

Rating scale: 3 = high or direct link; 2 = mostly aligned; 1 = slightly aligned; 0 = no alignment

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