

Figure 9.2: Success Tool—Implementation Practices Checklist

Instructions: Use this checklist to ensure best practices are applied to support successful implementation.

- ☐ Establish clear goals and metrics.
- ☐ Conduct regular progress monitoring.
- ☐ Analyze data for trends to determine needed actions and decisions and for reporting.
- ☐ Solicit feedback from stakeholders, and make needed adjustments.
- ☐ Provide expectations, support, and resources, and require accountability.
- ☐ Communicate openly with stakeholders, demonstrating transparency.
- ☐ Acknowledge and celebrate successes and progress.

Source: Adapted from Fixsen, D. L., & Blase, K. A. (2020). Active implementation frameworks. In P. Nilsen & S. A. Birken (Eds.), Handbook on implementation science (pp. 62–87). Elgar.