

Standard 2: Plan-Ahead Chart

To get a clearer perspective on the next steps, consider your do and avoid chart as you complete the following plan-ahead chart. The work of standard 2 prepares you to facilitate meaning making about the data and engage team members in the work ahead.

Instructions: Use the information from chapter 2 to identify your and your team's next steps to complete each action.		
Actions	Person or People Responsible	Due Date
Engage a Larger Team - Identify the expertise and support needed to help your school reach success. - Create a team charter to establish a shared purpose, a collaborative vision, priorities, expectations, and commitments and set target timelines that facilitate coordinated action. - Establish team norms to set clear expectations and ground rules for how team members will work together—how they will communicate, make decisions, handle disagreements, and stay accountable.		
Create an Emotional Connection to the Data - Review your data analyses from the Collecting and Analyzing Data section in chapter 1 (see pages 20–31) and then help your team members see beyond the numbers to deepen their engagement and commitment. - Conduct empathy interviews (see figures 2.4 and 2.5, pages 46 and 48) to gain a deeper understanding of each stakeholder's experience. - Complete the appreciative inquiry chart (see figure 2.7, page 50) and the inquiry chart (see figure 2.8, page 51) to highlight both strengths and areas for growth and foster engagement.		
Synthesize the Data - Conduct a performance-factors analysis (see figure 2.9, page 52) to engage other stakeholders and get a more in-depth look into stakeholders' beliefs about what is impacting performance. - Use the nominal group technique (see figure 2.10, page 53) to balance participation and reach consensus in selecting priorities.		