## **REPRODUCIBLE**

## Standard 4: Do and Avoid Chart

As you move through the standards for improvement, you will find things to do and things to avoid. After reading the effective and less effective practice examples and reflecting on them and the work of standard 4, complete the following do and avoid chart to help you record your thoughts about the work of this standard.

**Instructions:** Record what you plan to do and avoid. Consider the following questions.

- 1. How will you introduce your team to the processes introduced in this chapter?
- 2. How will you determine the project plans needed to meet school-improvement plan goals?
- 3. How will you select the project-planning team and leader?
- 4. How will you help those you guide use the project-planning guidance and template?
- 5. How will you guide the team to develop a project commitment statement and gain the commitment needed for successful implementation?
- 6. How will you facilitate communication efforts that share the work ahead with all stakeholders?

Do	Avoid