

Course Description: Figure 3.2: Guided Studies Syllabus

This is a yearlong course that is designed to provide students with the skills necessary to be successful in high school. The class will be focused on assisting students in all academic courses in which they are enrolled. There will be strong communication between students, parents, and teachers. The course will foster a connection between the students and their school. Throughout the class, students will discover and develop their individual strengths and set goals for their future.

Guided Studies Goals:

- Improve academic skills to ensure success in all classes
- Improve study habits and time-management skills
- Improve behavior and citizenship
- Develop ownership, accountability, and appreciation for your education
- Develop positive self-esteem
- Earn Cs or above in all classes
- Graduate from high school ON TIME!

Policies: These policies will help our class function smoothly.

- Everyone participates!
- Restroom use will be limited (not allowed during instruction) to five minutes.
- Restroom use is not allowed during the first and last 15 minutes of class.

Required Materials: All students are expected and required to enter class prepared for class activities. Students are required to bring the following EVERY DAY:

1. Three-ring binder
2. Subject dividers for five academic classes
3. Zipper pouch to hold writing utensils
4. Lined paper
5. Black- or blue-ink pen
6. Pencil
7. Highlighter
8. Spiral notebook (at least 70-100 pages) for Guided Studies class ONLY
9. Agenda
10. Homework (assignments to work on in class)

(FIRST Notebook Check will be held on _____.)

Grading: Students will earn credit for assignments and work in the following areas.

- Participation and Classroom Behavior
- Attendance and Tardies
- Organization (WEEKLY notebook checks)
- Weekly Progress Report
- Daily Warm-Ups
- Tests/Quizzes

Grading Scale:

| | |
|--------------------|---|
| 100–89.5 percent | A |
| 89–79.5 percent | B |
| 79–69.5 percent | C |
| 69–59.5 percent | D |
| Below 59.4 percent | F |

Late Work: Any late work can be turned in for partial credit at teacher’s discretion.

Absences: Attendance is a significant part of the students’ overall grades. It is imperative that students are in class EVERY DAY. It is the students’ responsibility to get all missed work from the teacher.

Tardies: Students are required to be on time to every class. This means they are in your seat and ready to work when the bell rings. Excessive tardies will result in a loss of attendance points and detention according to the schoolwide discipline plan.

Required Paperwork: The grade in this class is primarily based on completion of work for other classes. Each week students must turn in a Weekly Progress Report. This form will be given to students each Friday and must be turned in by Monday. It is the students’ responsibility to have their parent/legal guardian sign it and to turn it in by Monday. This form provides excellent information to the students, parents, and Guided Studies teacher regarding the students’ progress in each class.

RULES:

- Treat everyone with respect (no put-downs, profanity, or interruptions).
- Follow directions and cooperate.
- Do not argue with the teacher or other students.
- Be responsible and work hard.
- Electronic devices cannot be out or turned on during class.
- No gum/eating/drinking in class (water is allowed).
- Follow school rules.

Consequences: Failure to follow the rules may result in one or more of the following.

1. Warning
2. Student-teacher conference
3. Loss of participation points
4. Phone call home or parent conference
5. Detention
6. Referral
7. Parent, student, counselor, and/or administrator

Guided Studies Routines:

- Every Day: Daily 5—complete sentences detailing the answer to the reflection question asked at the beginning of each class period ****MAJOR PART OF YOUR GRADE!!****
- Once a Week: Notebook Check (Must contain all notes and materials from your other classes)
- Every Thursday: SSR (MAKE SURE TO HAVE A READING BOOK!)
- Every Friday: Weekly Progress Report (due on Monday)
- Tuesday Thru Thursday: WORK DAYS!! Bring work from other classes!!!

Guided Studies Exit Requirements at First Semester:

- 2.5 GPA—A C or better in English, math, science, and guided study on first-semester report
- No more than five off-campus suspensions

***Office Hours/Assistance:** Please feel free to come and see me if you have any questions or concerns. I look forward to working with you and for you! Let's have a great year!!!!

By signing this document, I am agreeing to follow all of Brandi's policies and rules.

Student Name: _____

Student Signature: _____

I acknowledge that I have read the information for this class. By signing this document, I am accepting the policies and rules set by: _____.

Parent Signature _____