

TEAMS Process Protocol for Analyzing Data for Evidence of Instructional Effectiveness

Teams engage in the following actions. Use the “TEAMS Process Template: Analyzing Data for Evidence of Instructional Effectiveness” tool to support your work.

1. **Name** the unit by genre or focus, and list the essential standards and learning targets that were assessed.
2. **Celebrate** reading data to determine overall gains and strengths as a grade level and for each class. All classes and students are accounted for.
3. **Discover** overall areas in need of continued support as a grade level and for each class. Ensure all classes and students are accounted for.
4. **Organize** support by student, by learning target, and by level of proficiency (need).
5. **Plan** responses by determining which strategies will be most effective to respond when students do and do not learn.
6. **Claim** strengths, celebrations, or glows specific to literacy instructional practices both as a team and individually. Be generous and specific with celebrations!
7. **Target** areas of need, or grows, specific to literacy instructional practices both as a team and individually. Be intentional and specific when identifying needs.
8. **Learn** what professional learning or support is needed for improved literacy instructional practices both as a team and individually.
9. **Aim** to accomplish goals by aligning data outcomes with literacy SMART, team, or unit goal attainment.
10. **Commit** to actions and next steps to be implemented to meet individual and collective literacy instructional goals.