

TEAMS Process Protocol for Monitoring Intervention Progress

Teams engage in the following actions. Use the “Building a Response Plan by Learning Target: Critical Question Three (Grow)”, “Path to Proficiency Plan Template”, “Targeted Intervention Groups and Goals Template”, and “Communicating and Collaborating About Learning in Interventions Template” tools to support your work.

1. **Analyze** students’ current strengths and needs.
2. **Determine** the focus-of-intervention area and action steps needed.
3. **Decide** who will meet those needs and when the group fits in the schedule.
4. **Establish** data collection and reassessment measures and dates.
5. **Create** a short-term SMART goal for each intervention group.
6. **Set** the next date for progress monitoring to determine if the goal was met for each student.
7. **Clarify** what all adults working with the student are expected to communicate and in what format they should communicate it.
8. **Plan** targeted lessons with built-in opportunities to collaborate around learning.
9. **Reassess** and monitor progress to determine if the goal was met.
10. **Regroup** for instruction on a new goal, or increase the intensity of intervention.