Brainstorming Chart

Complete the chart to brainstorm what you know works, what you need to learn more about, and your next steps.

1. In the What Works column, write in the ideas that you will target to work on first based on what you know works.

2. Modify those ideas to fit into your instruction, specifically addressing your students' needs (for example, "Learn to use grid on Skype for asynchronous groups").

3. Identify what you still need to know in the What I Need to Know column. Note where in the book you may find the answers (for example, "I want to see other options for managing many groups from my screen during async time," chapter 1). Or, identify where you might go outside the book (for example, "I am going to ask my teammates how they do it").

4. Test your ideas, and assess how well they worked for you. Think about any refinements that will make the next use better. Go on to the next idea, and repeat the process. One step at a time is fine.

5. In the My Next Steps column, add information you gathered and how you intend to use it (for example, "I learned I am OK with Skype").

What Works	What I Need to Know	My Next Steps