

## Shared Annotation Checklist

Once your group has started a healthy collection of websites to explore for your research project, you can use the shared annotation features of Diigo ([www.diigo.com](http://www.diigo.com)) to take notes and wrestle with key ideas together. After your teacher has introduced social bookmarking and shared annotation to you, use the following checklist to organize and evaluate your shared annotation efforts.

1. Has your group used the social bookmarking feature of Diigo to create a healthy collection of websites to explore together?

Your Response / Next Steps:

2. Does your group have a Captain Cannonball, whose job it will be to craft initial comments and add initial highlights to your collection of shared websites?

Your Response / Next Steps:

3. Does your group have a Provocateur, whose job it will be to challenge the thinking of his or her peers in shared annotation conversations?

Your Response / Next Steps:

4. Does your group have a Middle Man, whose job it will be to find common ground and to draw conclusions based on the range of statements made in a shared annotation conversation?

Your Response / Next Steps:

5. Does your group have an Author's Worst Nightmare, whose job it will be to challenge statements and ideas made by the authors of your articles?

Your Response / Next Steps:

6. Does your group have a Repo Man whose job it will be to create a list of summary statements at the end of a shared annotation conversation?

Your Response / Next Steps:

7. Do all of the comments in your shared conversation use proper annotation language? Are they proofread carefully? Do they begin with lead statements and end with questions? Do they demonstrate deep thinking? Do they add value to your studies?

Your Response / Next Steps:

8. Have you created a plan for deleting highlights or annotations that are throwaways? How will you hold your peers accountable for posting quality thoughts to your conversation? For fulfilling their role in your shared annotation group?

Your Response / Next Steps:

9. Has your group set a starting date and an ending date for commenting that everyone can agree to?

Your Response / Next Steps: