

Figure 2.5: Partnership Plan Worksheet—Elementary

Team Members:  
School Mission:  
Coaching Priority:

Coaching Goal:

Part 1: Action Steps

Strategies and Action Steps	Principal Responsibility	Coach Responsibility	Timeline	Evidence of Effectiveness


**Part 2: Reflections and Adjustments**

When will we take time to reflect on and monitor the progress of our action steps?

According to our data, what adjustments do we need to make to meet our SMART goal?

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**Part 3: Celebrations**

How will we celebrate when action steps are accomplished?

How will we celebrate when we meet our shared SMART goal?

*Source: Adapted from DuFour et al., 2024.*