

## Figure 4.3: Agenda-Auditing Tool

**Directions:** With your partner, review the last four or five meeting agendas and respond to the following prompts.

Here's What	
What do the agendas reveal about the partnership's productivity?	What do the agendas reveal about the partnership's commitment to a shared SMART goal?
<b>So What?</b>	<b>Now What?</b>
What does this data reveal about the partnership's commitment to collaboration and instructional priorities?	What are our next steps to maintain momentum?

Source: Adapted from Marrillia, 2021.