

**Team/Department Goal-Setting Form**

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**Team Members:** \_\_\_\_\_

The team will have a weekly conversation regarding goal progress. We will meet on \_\_\_\_\_.

**Building Goal #1:**

**Building Goal #2:**

1. Write one team goal based on one of the building goals. It should answer the question: "What do we expect them to learn?"

2. List the strategies that the team will use to achieve this goal.

Strategy:

Strategy:

Strategy:

*(continued)*

**Figure 4.8:** Team/Department Goal-Setting Form



## Reproducible

3. What will be the indicators of attainment? (This should answer the question, "How will we know what they have learned?")

4. What resources are needed to support this goal?

5. How will we respond if a student does not learn the material?

6. What will we do for students who have already mastered the concepts or skills?

Courtesy of Elmbrook School District  
Tonawanda Elementary School, Brookfield, Wisconsin

**Figure 4.8:** Team/Department Goal-Setting Form (continued)

